

Picnic Lunch with Tour Information

- ⌘ Cost of tour and picnic lunch: \$100; total of two guests. Two weeks advance notice required; reservation requests without two weeks advance notice will be based on availability.
- ⌘ Payment is due 2 weeks prior to the contracted tour date. Failure to make final payment two weeks before the contracted tour date will result in the picnic lunch and tour being cancelled from the calendar. Payment can be taken by phone via credit card by calling 515-274-1777 or it can be mailed in via check. If paying by check, please make check payable to:

Salisbury House Foundation
4025 Tonawanda Drive
Des Moines, IA 50312

- ⌘ Gift certificates: Guests redeeming gift certificates, including gift certificates from online wedding registries, are required to make reservations for their tour and picnic with Salisbury House staff two weeks in advance.
- ⌘ Schedule Changes and Cancellations: All picnic/tour schedule changes and cancellations must be communicated to Salisbury House staff in writing 48-hours prior to the contracted date to avoid a \$50 cancellation fee. Gift certificates are nonrefundable.
- ⌘ Late Arrival: If you are 20+ minutes late, Salisbury House reserves the right to cancel your tour without issuing a refund. As a courtesy to our volunteer tour guides, we require that you contact Salisbury House at (515) 274-1777 to inform us that you will be late.
- ⌘ Provided Goods and Services: Picnic/tour fees entitle guests to the following goods and services provided directly by Salisbury House staff:
 - One guided tour of Salisbury House.

- One picnic lunch for two individuals.
- One bottle of water per person.
- On-site parking; additional street parking is available on Tonawanda Drive, if needed.

⌘ Picnic lunch includes the following food/beverage assortments for two individuals:

(2) Harvester Sandwiches or Wrap – includes one of following options per person:

- Top Round Roast Beef & Colby Jack on Harvester Bread
- Smokey Turkey & Swiss on Harvester Bread
- Smoked Ham & Provolone on Harvester Bread
- Grilled Chicken Caesar Wrap

(2) Sides of Potato Salad

(2) Cubed Cheese/Salami snacks

(2) Waters

(2) Gourmet Cookies

Includes plates, napkins, and silverware.

Please note, dietary restrictions can be accommodated. Guests may request food/beverage accommodations upon making their reservation. Alcoholic beverages cannot be requested, please see Alcohol Policy.

⌘ Picnic location on the property: Guests may utilize the outside property such as the gardens and South patio for their picnic. There is a covered porch that may be utilized during inclement weather. We ask guests to refrain from blocking doorways, entrances, or exits. Food and drink are not allowed inside the house.

Please note, we encourage guests to bring their own picnic blankets and/or portable lawn chairs. Salisbury House does not provide table and chairs.

⌘ Alcohol Policy: Guests are permitted to bring onsite wine or beer. Salisbury House does not provide glassware. Liquor is NOT permitted on the property. Guests are responsible for monitoring their alcohol consumption. Any inappropriate conduct or disruption of regular museum operations will result in you being asked to leave the property.

- ⌘ Candles, lanterns, torches, candelabras or any other items requiring open flame are not permitted on Salisbury House property. LED or other battery-power candles are an acceptable option.

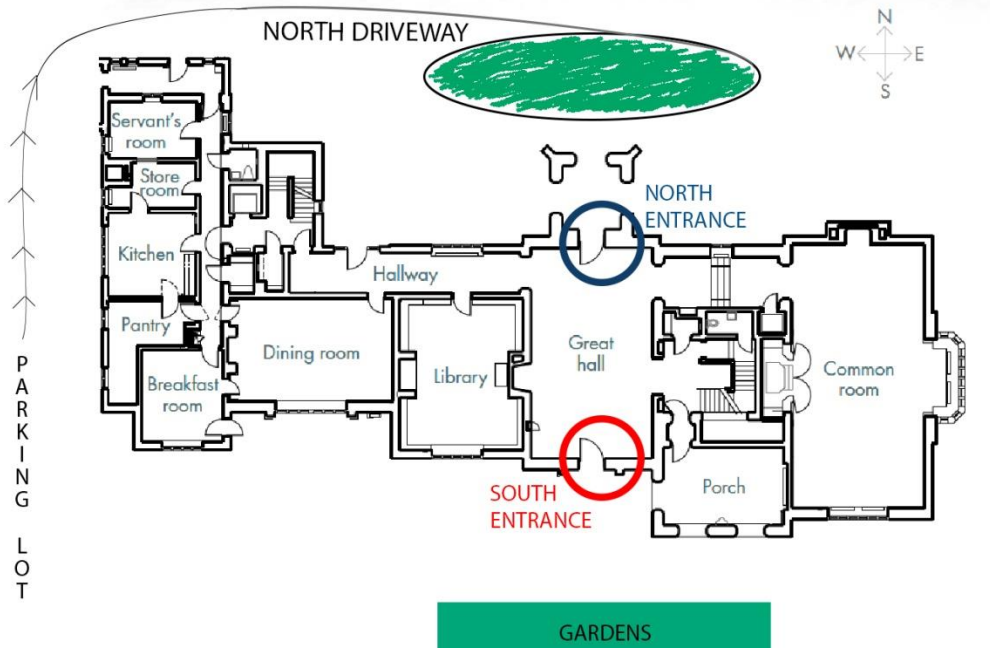
- ⌘ Clean-up: Salisbury House is a historic property and house museum and should be respected as such. We ask guests to dispose of any garbage left on the grounds after their visit.

- ⌘ House Rules: As part of our mission to preserve and protect Salisbury House and its collections for future generations, we ask that all guests abide by the following museum rules:
 - Personal photography is allowed, but the flash must be turned off.
 - Photographs may not be reproduced for commercial purposes without written permission from Salisbury House.
 - Videography is not allowed.
 - Touching objects, sitting on furnishings, or opening closed doors is not allowed.
 - Food, drink or chewing gum cannot be consumed while on tour and is allowed in your designated lunch area only.
 - Turn cell phones to vibrate.
 - Backpacks must be worn on the front of the body.
 - We cannot accommodate strollers in our facilities, but front child-carriers are welcome.

- ⌘ Tour Expectations: Tours typically last 1 – 1 ½ hours; tours can be scheduled to accommodate a shorter timeframe upon request. You should expect to stand for the entire tour. Parts of the house are wheelchair accessible. An elevator is available to the second floor. For questions regarding handicapped accessibility of the house or special needs, please call (515) 274-1777.

- ⌘ Tour Information: Guests will enter the house using the south entrance (circled in red below). A handicapped accessible entrance is located on the northside of the house (circled in blue below).

NORTH DRIVEWAY: HANDICAPPED ACCESSIBLE ENTRANCE
AND BUS TOUR DROP-OFF/PICK-UP



All proceeds from tours and special events benefit Salisbury House Foundation in our mission to preserve Salisbury House and its collections. We look forward to welcoming you!

If you have any questions before your visit, please call (515) 274-1777.

Salisbury House & Gardens
4025 Tonawanda Drive | Des Moines IA 50312